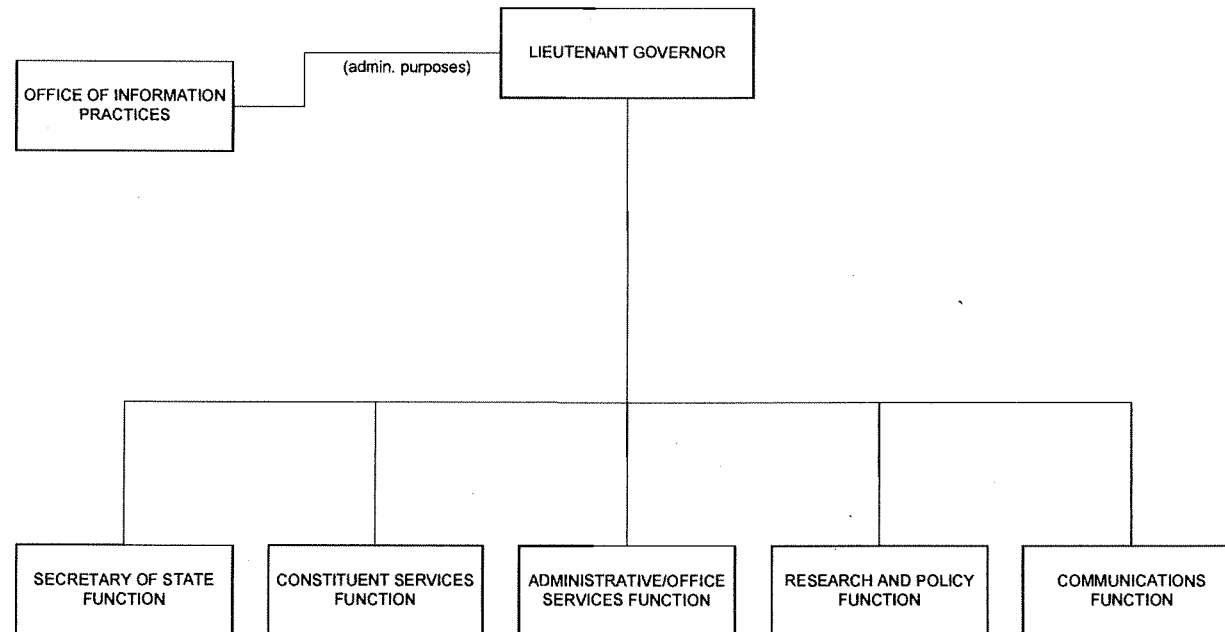


Office of the Lieutenant Governor

STATE OF HAWAII
DEPARTMENT OF THE LIEUTENANT GOVERNOR
ORGANIZATION CHART



OFFICE OF THE LIEUTENANT GOVERNOR MAJOR FUNCTIONS

- Exercise the executive powers whenever the Governor is absent from the State or unable to exercise and discharge the powers and duties of the office; serve as the Secretary of State for intergovernmental relations; and provide administrative support to the Office of Information Practices.
- Perform duties and undertake projects assigned by the Governor. Currently, these duties include public safety issues, Hawaii Drug Control Strategic Plan, Native Hawaiian issues, and economic development.
- Provide general advice and guidance to agencies and the public on the UIPA and the Sunshine Law; assist the public in obtaining records and responses to record requests; conduct inquiries into an agency's compliance with the UIPA and the Sunshine Law; and investigate alleged violations of these laws.

MAJOR PROGRAM AREAS

The Office of the Lieutenant Governor has programs in the following major program areas:

Individual Rights

LTG 105 Enforcement of Information Practices

Government-Wide Support

LTG 100 Office of the Lieutenant Governor

OFFICE OF THE LIEUTENANT GOVERNOR

Department Summary

Mission Statement

To enhance the efficiency and effectiveness of state programs by providing leadership and executive management.

Department Goals

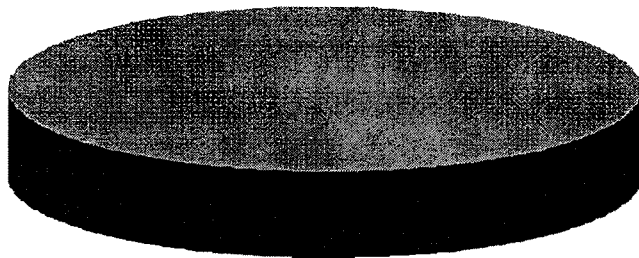
To provide effective leadership and executive management, and protect the public's interest by ensuring that government processes are open.

Significant Measures of Effectiveness

1. Total revenue from sales as a percentage of cost of publication
2. Number of requests for general guidance (attorney of the day)

<u>FY 2006</u>	<u>FY 2007</u>
80	80
700	700

FY 2007 Supplemental Operating Budget Adjustments by Major Program

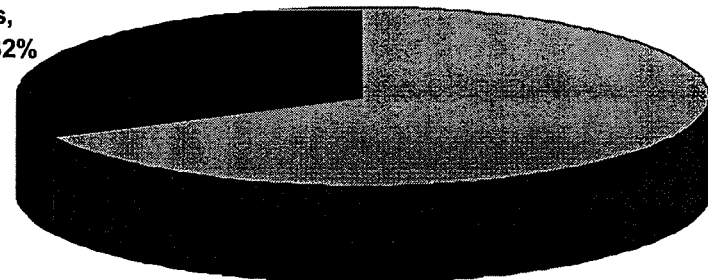


Ofc of Lt. Governor,
\$198,475, 100%

Total \$.2 M

FY 2007 Supplemental Operating Budget

Enforcement of Info
Practices,
\$385,587, 32%



Ofc of Lt. Governor,
\$813,202, 68%

Total \$1.2 M

**Office of the Lieutenant Governor
(Operating Budget)**

		Act 178/2005 FY 2006	Act 178/2005 FY 2007	FY 2007 Adjustments	Total FY 2007
Funding Sources:	Positions	8.00	8.00	0.00	8.00
General Funds	\$	1,000,314	1,000,314	198,475	1,198,789
		8.00	8.00	0.00	8.00
Total Requirements		1,000,314	1,000,314	198,475	1,198,789

Highlights of the Executive Supplemental Budget Request: (general funds unless noted)

1. Provides funds (\$198,475) for six temporary positions to support the Lieutenant Governor's anti-drug initiative, and perform the Office's clerical workload.

Operating Budget Details

PROGRAM ID:

LTG-

PROGRAM STRUCTURE NO: 11

PROGRAM TITLE:

GOVERNMENT-WIDE SUPPORT

EXECUTIVE SUPPLEMENTAL BUDGET
(IN DOLLARS)

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PROGRAM COSTS	FY 2006			FY 2007			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
OPERATING	3.00*	*	3.00*	3.00*	*	3.00*	*	*	*
PERSONAL SERVICES	556,772		556,772	556,772	198,475	755,247	1,113,544	1,312,019	
OTH CURRENT EXPENSES	57,955		57,955	57,955		57,955	115,910	115,910	
TOTAL OPERATING COST	614,727		614,727	614,727	198,475	813,202	1,229,454	1,427,929	16.14
BY MEANS OF FINANCING									
GENERAL FUND	3.00*	*	3.00*	3.00*	*	3.00*	*	*	*
	614,727		614,727	614,727	198,475	813,202	1,229,454	1,427,929	
TOTAL POSITIONS	3.00*	*	3.00*	3.00*	*	3.00*			
TOTAL PROGRAM COST	614,727		614,727	614,727	198,475	813,202	1,229,454	1,427,929	16.14

PROGRAM ID: **LTG-100**
PROGRAM STRUCTURE NO: **110102**
PROGRAM TITLE: **OFFICE OF THE LIEUTENANT GOVERNOR**

EXECUTIVE SUPPLEMENTAL BUDGET
(IN DOLLARS)

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PROGRAM COSTS	FY 2006			FY 2007			BIENNIUM TOTALS		
	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT APPRN	ADJUSTMENT	RECOMMEND APPRN	CURRENT BIENNIUM	RECOMMEND BIENNIUM	PERCENT CHANGE
OPERATING	3.00*	*	3.00*	3.00*	*	3.00*	*	*	*
PERSONAL SERVICES	556,772		556,772	556,772	198,475	755,247	1,113,544	1,312,019	
OTH CURRENT EXPENSES	57,955		57,955	57,955		57,955	115,910	115,910	
TOTAL OPERATING COST	614,727		614,727	614,727	198,475	813,202	1,229,454	1,427,929	16.14
BY MEANS OF FINANCING									
GENERAL FUND	3.00*	*	3.00*	3.00*	*	3.00*	*	*	*
	614,727		614,727	614,727	198,475	813,202	1,229,454	1,427,929	
TOTAL POSITIONS	3.00*	*	3.00*	3.00*	*	3.00*			
TOTAL PROGRAM COST	614,727		614,727	614,727	198,475	813,202	1,229,454	1,427,929	16.14

Narrative for Supplemental Budget Request
FY2007

Program ID: LTG100
Program Structure Level: 110102
Program Title: Office of the Lieutenant Governor

A. Program Objective

To enhance the efficiency and effectiveness of state programs by providing leadership And executive management and by developing policies and priorities to give program direction.

1. The Lieutenant Governor acts in place of the Governor in the event of the Governor's absence from the State.
2. Performs duties and undertakes projects assigned by the Governor. At this time, these duties have centered on public safety, including administering and implementing the Hawaii Drug Control Plan, Native Hawaiian issues, and economic development.
3. Pursuant to Section 26-I, HRS, the Lieutenant Governor is designated Secretary of State for intergovernmental relations. In this capacity, the Lieutenant Governor directs and performs varied activities, which are administrative, ministerial and coordinative in nature.
4. Provide administrative support to the Office of Information Practices, which is an attached agency of the Office of the Lieutenant Governor.

B. Description of Request

This request is to fund six (6) full-time temporary, exempt positions to the Office of the Lieutenant Governor (LTG100). These six (6) positions shall include four (4) Administrative Assistant I positions, one (1) Executive Assistant II position, and one

(1) Drug Control Specialist Position. The four (4) Administrative Assistant I positions are primarily clerical and administrative support in nature, and their job responsibilities shall include, but not be limited to, public and telephone reception, office messenger, filing, typing, accounts payable processing, assistance in all statutorily mandated activities, constituent services, and other general office duties. The Executive Assistant II position shall also have the responsibilities of providing legal secretarial duties to the Chief of Staff and Deputy Chief of Staff and Legal Counsel. The Drug Control Specialist position shall assist the Drug Control Liaison in the planning, control, coordination and management of the Hawaii Drug Control Plan and shall assist in serving as a liaison between the Office of the Lieutenant Governor and the various federal, state, and county agencies and departments, as well as all other community stakeholders.

The addition of these six (6) requested positions are integral to the successful completion of the mission of the Office of the Lieutenant Governor.

C. Reason for Request

Impact on the public:

The requested funding is necessary to enable the Lieutenant Governor to properly exercise his office's statewide statutory and constitutional obligations. Without the means to engage appropriate staff support, the Lieutenant Governor cannot be expected to manage and ensure the proper

implementation of state programs and services provided to the public, which not only includes existing statewide statutory and constitutional obligations, but also, newly entrusted leadership and policy making duties in the areas of public safety, including the Hawaii Drug Control Strategic Plan and Native Hawaiian issues. The OLG has also been enlisted to assist in economic development initiatives in partnership with DBEDT. The reality of three separate but co-equal branches of government will be thwarted and indirectly undermined, unless reasonable capabilities are provided to this executive office as well.

Impact on other departments:

This request for funding seeks to reestablish the appropriate balance between the branches of government by providing sufficient resources to the Lieutenant Governor. This will enable that office's responsibilities that include existing statewide statutory and constitutional obligations as well as newly entrusted leadership and policy-making duties in the areas of public safety and Native Hawaiian issues. The OLG has also been enlisted to assist in economic development initiatives in partnership with DBEDT.

D. Significant Changes to Measures of Effectiveness and Program Size

N/A